

February 14, 2023

Upcoming Medical Record Collection

Dear providers,

Per Department of Health Care Services (DHCS) mandate, the Health Plan of San Mateo (HPSM) will soon be conducting an Encounter Data Validation study. These annual studies are used to validate medical record documentation for encounter data submitted for services. This study will focus on services rendered in 2021.

HPSM will reach out to 100 providers within our network as soon as February 21, 2023.

HPSM's Revenue Data Operations team will contact your office to provide you with a list of records for collection and will work with you to determine the most efficient method to collect those records. In-network providers are obligated to abide by Section 164.506(c)(4) of the HIPAA Privacy Rule, which permits medical providers to disclose patient medical information without a signed authorization from the patient. In addition, HPSM's contract stipulates that requested medical records be submitted at no charge.

Learn more about Encounter Data Validation at DHCS' website:

<https://www.dhcs.ca.gov/dataandstats/data/Pages/MMCDClmsEncDataRpt.aspx>

If you have any questions about these medical record collection requests, please contact Ingrid Cornejo, Project Specialist, at **650-616-2868**.

Thank you for your continued commitment to our community,
The Health Plan of San Mateo