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## Spring 2024 Reminder to Keep HPSM Updated on Office Hours

Dear provider,

**Please contact HPSM Provider Services immediately with any change in office hours or office closures due to inclement weather at [PSInquiries@hpsm.org](mailto:PSInquiries@hpsm.org) so we can support you and your patients.**

Per HPSM provider rights and responsibilities, HPSM providers are required to, “*notify HPSM in advance of any change in office address, telephone number or office hours,*” as this may impact our members’ ability to receive care.

For a full list of HPSM’s provider rights and responsibilities, please visit:

<https://www.hpsm.org/provider/resources/manual/provider-services#a4>

Thank you,

The Health Plan of San Mateo