

April 30, 2024

New Claims Form When Billing For Long Term Care Services

Dear provider,

As previously shared by the Health Plan of San Mateo (HPSM), the Department of Health Care Services (DHCS) replaced the Long Term Care claim form (Payment Request for Long Term Care [LTC] 25-1) with the national form (National Uniform Billing Committee [NUBC] UB-04). This was done to align with national practice effective on and after February 2, 2024.

Claims previously denied because of the incorrect form can be resubmitted for processing.

This notification will provide you with comparison of the claims form fields side-by-side, guidance on what's different between the forms, important links and more.

Claims Form Field Comparison

25-1 Form (Old Form)		UB-04 Form (New Form)	
Field #	Field Name/Description	Field #	Field Name Description
1	Claim Control Number	2	N/A
1A	Provider Name, Address	1	N/A
128	Zip Code	1	N/A
2	Provider Number	56	NPI
3	Delete	49	N/A
4	Patient Name	8b	Patient Name
5	Medi-Cal Identification Number	60 (A-C)	Insured's Unique ID
6	Year of Birth	10	Birthdate
7	Sex	11	Sex

8	TAR Control Number	63 (A-C)	Treatment Authorization Codes
9	Medical Record Number	3a	Patient Control Number
10	Attending M.D. Provider Number	76	Attending
11	Billing Limit Exceptions	37a	N/A
12	Date of Service From	6	Statement Covers Period From
13	Date of Service Thru	6	Statement Covers Period Through
14	Patient Status	17	Status*
15	Accommodation Code	42	Revenue Code*
15	Accommodation Code	39-41 (A-D)	Value Codes and Amount*
16	Prim. Dx Code	67	N/A
17	Gross Amount	47	Total Charges
18	Patient Liability/Medicare Deduct	39-41 (A-D)	Value Codes and Amount
18A	Medicare Type	50 (A-C)	Payer Name
19	Other Coverage	54 (A-C)	Prior Payments
20	Net Amount Billed	55 (A-C)	Estimated Amount Due
21	M.D. Cert.	N/A	N/A
117	Attachments	N/A	N/A
118	Provider Reference No.	N/A	N/A
119	Date Billed	N/A	N/A
120-126	F.I. Use Only	N/A	N/A
126A	Explanations	80	Remarks
127	Signature	N/A	N/A

* Refer to the LTC Code and Claim Form Conversion: LTC Patient Status Code to Patient Discharge Status Code Crosswalk for more information: <https://mcweb.apps.prd.cammiis.medi-cal.ca.gov/assets/3DF9F350-6B72-4872-8FC5->

[D5629402AB73/ltc_patient_status_code_to_patient_discharge_status_code_crosswalk.pdf?access_token=6UyVkRRfByXTZEWIh8j8QaYyIPyP5ULO](https://mcweb.apps.prd.cammis.medi-cal.ca.gov/assets/3DF9F350-6B72-4872-8FC5-D5629402AB73/ltc_patient_status_code_to_patient_discharge_status_code_crosswalk.pdf?access_token=6UyVkRRfByXTZEWIh8j8QaYyIPyP5ULO)

What codes are used for billing?

The old LTC 25-1 form uses a single local Accommodation Code (Field 15) to identify the LTC service being billed. By comparison, three separate NUBC data elements must be reported on the new UB-04 claim form to identify the type of LTC provided and the corresponding rate. Please use the LTC Code and Claim Form Conversion: LTC Patient Status Code to Patient Discharge Status Code Crosswalk for more information: https://mcweb.apps.prd.cammis.medi-cal.ca.gov/assets/3DF9F350-6B72-4872-8FC5-D5629402AB73/ltc_patient_status_code_to_patient_discharge_status_code_crosswalk.pdf?access_token=6UyVkRRfByXTZEWIh8j8QaYyIPyP5ULO

Here are additional resources to help you through this transition:

- Learn more about the transition and why it is happening here: <https://mcweb.apps.prd.cammis.medi-cal.ca.gov/faq/hipaa-ltc-faq#:~:text=To%20comply%20with%20the%20law,the%20UB%2D04%20claim%20form>
- DHCS' frequently asked questions webpage about this transition: <https://mcweb.apps.prd.cammis.medi-cal.ca.gov/faq/hipaa-ltc-faq#:~:text=To%20comply%20with%20the%20law,the%20UB%2D04%20claim%20form>
- Review DHCS's Long Term Care Bulletin for timely updates here: <https://mcweb.apps.prd.cammis.medi-cal.ca.gov/publications/bulletin?community=long-term-care>

Please direct questions to HPSM Provider Services at PSInquiries@hpsm.org.

Thank you, the Health Plan of San Mateo