

# HPSM Announcement

**Date:** January 26, 2018

**To:** HPSM Contracted Hospitals

**Subject:** Authorizations for Injectable Medications

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This correspondence is to clarify Health Plan of San Mateo's policy regarding authorizations for injectable medications and to rectify any incorrect payments that may have ensued.

HPSM pays claims based on the number of units approved for a service. For injectable medications, payment is determined by the units of medication administered, rather than number of visits. When requesting authorization for this type of service, please specify the total number of medication units to be administered during the expected time frame.

To ensure correct payment, be sure to submit the claim with the total number of *medicine* units using the same methodology as the authorization. Both the units on the claim and the units on the authorization must be aligned or the claim will pay incorrectly.

If you have a claim, which has been paid incorrectly for this reason, please submit a written request for review *within 90 days of notification* so HPSM can reconsider the claim and make any additional payment due. In your correspondence, please include as many details as possible, including the date of service, member ID, claim number, number of units billed, etc.

If you have additional questions, please contact the claims department at (650) 616-2056 or [ClaimsInquiries@hpsm.org](mailto:ClaimsInquiries@hpsm.org). Thank you very much for your cooperation.

Regards,  
Health Plan of San Mateo